



Bristol Scrutiny

AGENDA ITEM NO. 12A

**Bristol City Council
Overview and Scrutiny Management Board
Work Programme 2013/14**

| Meeting Date/Time | Agenda Items | Comment/Outcome |
|---------------------------------|---|--|
| 6 th June | Annual Business Report 2013/14 | To agree the Annual Business Report |
| 6.00pm | (1) Cabinet Question Time (1 hour) with Cllr Geoff Gollop Deputy Mayor and Cabinet Member for Finance and Corporate Services | Pre-submitted questions from non-executive, non-Board Members – 20 mins Questions from Board Members – 20 mins Open questions from non-executive members – 20 mins |
| | Work Programme Setting Session and advice to Commissions Topics for in depth review | To consider in depth scrutiny review topics for 13/14 and prioritize issues for the overall scrutiny work programme |
| | <i>Format for next Cabinet Question Time</i> | |
| 11 th July 6.00pm | Overview and Scrutiny Work Programme 13/14 – Ongoing Review | To review and prioritize the work programme and any additional requests for scrutiny input |
| | Forward Plan and Major Delegated Decisions | To consider the Forward Plan and appropriate scrutiny input (how and when) |
| | Report from the Living Wage Inquiry | To agree the report and recommendations to The Mayor |

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| | Review of Crime and Disorder Reduction Partnership (Safer Bristol) Crime Needs Assessment | As part of the statutory scrutiny function to review performance of Safer Bristol and consider if there are issues requiring further review/investigation |
| | Update on recommendations from the Drug Policy Impact Inquiry (further information was requested by members following the OSM meeting in March). | To review progress against recommendations |
| | Scrutiny Annual Report | |
| | Neighbourhood Partnership Review | To consider the outcome of the NP Review |
| | <i>Format for next Cabinet question time</i> | |
| 12 th September 6.00pm | (2) Cabinet Question Time Cabinet Question Time – Cllr Mark Bradshaw Assistant Mayor for Transport, Planning and Strategic Regeneration (provisional) | 1 hour – Pre-submitted questions from non-executive, non- Board Members – 20 mins Questions from Board Members – 20 mins Open questions from non- executive members – 20 mins |
| | Overview and Scrutiny Work Programme 13/14 – Ongoing Review | To review and prioritize the work programme and any additional requests for scrutiny input |
| | Forward Plan and Major Delegated Decisions | To consider the Forward Plan and appropriate scrutiny input (how and when) |
| | Crime Needs Assessment | To review the final crime needs assessment |

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| | Report from the Affordable Housing Review Panel | To consider the report and recommendations of the review panel and agree monitoring arrangements for the Action Plan. |
| | Update on Mayoral Commissions | To receive an update on the progress of the Commissions and Terms of Reference |
| | <i>Format for next Cabinet Question Time</i> | |
| 22 nd October 6.00pm | (3)Cabinet Question Time - The Mayor - provisional | 1 hour – Pre-submitted questions from non-executive, non- Board Members – 20 mins Questions from Board Members – 20 mins Open questions from non- executive members – 20 mins |
| | Overview and Scrutiny Work Programme 13/14 – Ongoing Review | To review and prioritize the work programme and any additional requests for scrutiny input |
| | Forward Plan and Major Delegated Decisions | To consider the Forward Plan and appropriate scrutiny input (how and when) |
| | Mayoral Fairness Commission – Interim Report | |
| | The Role of the Authority in Education – Interim Select Committee Report | |
| | <i>Format for next Cabinet Question Time</i> | |

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| 21 st November 6.00pm | (4) Cabinet Question Time Cllr Brenda Massey – Assistant Mayor for Children, Young People and Education | 1 hour – Pre-submitted questions from non-executive, non- Board Members – 20 mins Questions from Board Members – 20 mins Open questions from non-executive members – 20 mins |
| | Corporate Equality Plan 2012–2015 | Moved from September meeting in order to allow full year monitoring information to be considered and more purposeful discussion of progress made since last report. |
| | Overview and Scrutiny Work Programme 13/14 – Ongoing Review | To review and prioritize the work programme and any additional requests for scrutiny input |
| | | |
| | Forward Plan and Mayor Delegated Decisions | To consider the Forward Plan and appropriate scrutiny input (how and when) |
| 19 th December 6.00pm | (5) Cabinet Question Time – The Mayor | 1 hour – Pre-submitted questions from non-executive, non- Board Members – 20 mins Questions from Board Members – 20 mins Open questions from non-executive members – 20 mins |

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| | Overview and Scrutiny Work Programme 13/14 – Ongoing Review | To review and prioritize the work programme and any additional requests for scrutiny input |
| | Forward Plan and Major Delegated Decisions | To consider the Forward Plan and appropriate scrutiny input (how and when) |
| 16 th January 6.00pm | (6) Cllr Gus Hoyt – Assistant Mayor for Neighbourhoods, Environment and Council Housing (provisional) | 1 hour – Pre-submitted questions from non-executive, non- Board Members – 20 mins Questions from Board Members – 20 mins Open questions from non- executive members – 20 mins |
| | Overview and Scrutiny Work Programme 13/14 – Ongoing Review | To review and prioritize the work programme and any additional requests for scrutiny input |
| | Forward Plan and Major Delegated Decisions | To consider the Forward Plan and appropriate scrutiny input (how and when) |
| | <i>Format for next Cabinet Question Time</i> | |
| 20 th February 6.00pm | Overview and Scrutiny Work Programme 13/14 – Ongoing Review | To review and prioritize the work programme and any additional requests for scrutiny input |
| | Forward Plan and Major Delegated Decisions | To consider the Forward Plan and appropriate scrutiny input (how and when) |

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| | <p>(7) Cabinet Question Time</p> <p>Cllr Barbara Janke – Assistant Mayor for Health and Social Care</p> <p>Cllr Simon Cook – Assistant Mayor for Leisure, Tourism, Licensing and Community Safety</p> | <p>1 hour – Pre-submitted questions from non-executive, non- Board Members – 20 mins</p> <p>Questions from Board Members – 20 mins</p> <p>Open questions from non-executive members – 20 mins</p> |
| | <p><i>Format for next Cabinet Question Time</i></p> | |
| | | |
| <p>20th March</p> <p>6.00pm</p> | <p>(8) Cabinet Question Time – The Mayor</p> | <p>1 hour – Pre-submitted questions from non-executive, non- Board Members – 20 mins</p> <p>Questions from Board Members – 20 mins</p> <p>Open questions from non-executive members – 20 mins</p> |
| | <p>Annual Overview and Scrutiny Review</p> | <p>Evaluation of the overview and scrutiny arrangements and proposals for 14/15</p> |
| | <p>Forward Plan and Major Delegated Decisions</p> | |

Bristol Overview & Scrutiny 2013/14 – Summary of Work Programmes as at August 2013

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|-------|--|--|--|---|--|---|--|
| May | 23 rd May Licensing Policy Scrutiny Board EMRO's Night Time Levy CIA Bedminster/Southville | | | Week Beginning 6 th May Early Years Review Panel Final Meeting | 28 th May Residents Parking Schemes | | |
| June | 7 th June Annual Meeting West of England Joint Scrutiny Committee 7 th June – Licencing Policy Scrutiny Board 10 th June – Living Wage Inquiry 28 th June Joint Ambulance Committee | 6 th June Review overall scrutiny work programme, agree topics for in depth review and provide advice to commissions on priorities Question Time with Cabinet Member for Finance and Corporate Services | 11 th June Joint Protocol between Health Scrutiny and Health and Wellbeing Board Children's Cardiac High Dependency Unit at Children's Hospital Bristol Acute Services Review Implementation of NHS 111 Lansdowne Unit, Blackberry Hill Hospital | 17 th June Report and Recommendations Inquiry into Improving Services for Children and Young People with SEN/Disabilities Report from the Review Group on Early Help | 20 th June Community Transport Commissioning BRT AVTM Report Residents Parking Schemes | 21 st June Changing Bristol Portfolio Update – 6 monthly update Bus Rapid Transport System – Financial Implications of changes Residents Parking Schemes – Financial Model Bristol Region City Deal (Forward Plan item) Bristol Workplace | |

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| | | | Bristol Community Health Quality Account | | | Project 2014/15 Budget Scrutiny Process | |
| July | <p>Scrutiny Review Panel on Affordable Housing (2)</p> <p>Cabinet Member Cross Party Working Group on Under Occupancy Charge</p> <p>The Role of the Authority in Education Select Committee (sponsored by the OSMB July – October)</p> | <p>Forward Plan Overview and scrutiny work programme 13/14</p> <p>Scrutiny Annual Report</p> <p>Report from the Living Wage Inquiry</p> <p>Crime Needs Assessment</p> <p>Update on Drug Policy Impacts Inquiry</p> <p>Neighbourhood Partnership Review</p> | <p>22nd July Commissioning Strategy for Intensive Floating Support Services (Mental Health and HIV) – For pre-decision scrutiny prior to decision by Mayor on 25/7/13</p> <p>Care Quality Commission – presentation on proposals for joint working with health scrutiny</p> <p>Health and Social Care Transformation</p> | | | <p>19th July Combined Revenue Outturn and Outcome Performance Reports – 2012/13</p> <p>Revenue Budget Monitoring – 1st Quarter 2013/14</p> <p>Capital Programme Monitoring – 1st Quarter 2013/14</p> <p>Treasury Management Annual Report for 2012/13</p> <p>Council Tax Reduction Scheme – Review and Options for 14/15</p> <p>2014/15 Budget</p> | <p>8th July Quality of Life Survey</p> <p>City Sports & Active Recreation Strategy and action plan</p> |

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| | | | | | | Scrutiny Process Update on Bristol Workplace Project Residents Parking Schemes – Financial Model Tree Planting Project – Financial Implications | |
| Aug | 23rd August Licensing Policy Scrutiny Board | Evidence Session Retail Business Levy | | | | | |
| Sept | West of England Joint Scrutiny Committee | 12th September Forward Plan Overview and Scrutiny Work Programme Crime Needs Assessment Cabinet Question Time – Cllr Gus Hoyt – Assistant | 17th September Recommendations from Adult Safeguarding Select committee (incorporated into Bristol Safeguarding Adults Board business plan) Proposals for Frenchay Health and Social Care | 9th September Workshop session on School Organisation Plan (early years, secondary and specialist) Provisional Schools Results Annual Safeguarding Review Trading with Schools | Early September Rail Opportunities Inquiry 19th September Update on Air Quality recommendations (to include Low Emission Zone/s) Update on Walking Strategy Highways Maintenance | 20th September Outcome Performance Reports – 1 st Quarter 2013/14 Welfare Reform – Financial Impact Financial pressures associated with Deregulated Tenancies | |

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| | | Mayor for Neighbourhoods, Environment and Council Housing (provisional) | Centre – substantial variation assessment CCG and BCC commissioning plans Health and Social Care Community Supported Accommodation (Forward Plan item) Health and Social Care Accommodation Strategy for Mental Health and Learning Disability (Forward Plan item) Bristol Acute Services Review Health and Social Care Transformation | (Report for Cabinet) | Standards Working Group update on recommendations (for information only) | ELENA programme – Establishment of an energy and technology company Schools Capital Programme Update on 2014/15 Budget Scrutiny Process | |
| Oct | Inquiry into the Night Time Economy (sponsored by the OSMB) | Overview and Scrutiny Work Programme | 15th October Health and Social Care Transformation | Working Group – Schools Results | Green Capital /environmental issues Workshop | 18th October Revenue Budget Monitoring – 2 nd | 1st October <u>HOUSING THEME</u> Update Report on |

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| | | <p>Forward Plan</p> <p>Cabinet Question Time – The Mayor (provisional)</p> <p>Update from Mayoral Commissions</p> <p>The Role of the Authority in Education Select Committee Report</p> | | | | <p>Quarter 2013/14</p> <p>Capital Programme Monitoring – 2nd Quarter 2013/14</p> <p>Business Plan for Bristol Arena</p> <p>Discretionary Business Rate Relief Policy</p> | <p>progress against the recommendations of the QOLSC report on Housing and Welfare Reforms</p> <p>Flexible Tenancies</p> <p>Bristol Rehousing Scheme</p> <p>Preventing Homelessness Strategy 2013-18</p> |
| Nov | Community Safety Grants Cross Party Group (3 meetings) | <p>Overview and Scrutiny Work Programme</p> <p>Forward Plan</p> <p>Cabinet Question Time – Cllr Brenda Massey – Assistant Mayor for Children, Young People and</p> | 19th November | Adoption Inquiry | | | |

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| | | Education | | | | | |
| Dec | Licensing Policy Scrutiny Board | <p>19th December Overview and Scrutiny Work Programme</p> <p>Forward Plan</p> <p>Cabinet Question Time – The Mayor</p> | <p>18th December</p> <p>Medium Term Financial Strategy and Budget 2014/15</p> | <p>16th December</p> <p>Children First Programme – 6 monthly review of progress</p> <p>Troubled Families – Review of progress</p> <p>Preliminary Review of the Youth Links Contract</p> <p>Early Years/Early Help Scrutiny Review Group Report – Response from Assistant Mayor</p> | <p>19th December</p> <p>Planning Review</p> <p>Buses Review</p> <p>Strategic Waste Update</p> | <p>13th December</p> <p>Outcome Performance Reports – 2nd Quarter</p> | <p>10th December</p> <p>Monitoring the implementation of the recommendations of the Informal & Adult Learning</p> <p>Development of new byelaws for parks and green spaces.</p> <p>Tree Planting Project</p> <p>Ashton Court Options Appraisal</p> |
| Jan | West of England Joint Scrutiny Committee | <p>Overview and Scrutiny Work Programme</p> <p>Forward Plan</p> <p>Cabinet Question Time – Cllr Mark Bradshaw Assistant Mayor for Transport, Planning</p> | <p>21st January</p> | <p>Working Group on Post 16 Issues: Raising Participation Age, Work Readiness, Skills and Careers Advice. Possibly jointly with SD&T Commission.</p> | <p>Employment and Enterprise Strategy: update on recommendations/ possible feedback on Education and Skills Mayoral Commission. Possibly jointly with CYPF Commission.</p> | <p>6th January</p> <p>2014/15 Budget Scrutiny Meeting 1</p> <p>8th January</p> <p>2014/15 Budget Scrutiny Meeting 2</p> <p>13th January</p> | |

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| | | and Strategic Regeneration (provisional) | | | | 2014/15 Budget Scrutiny Meeting 3 24 th January <i>Cabinet Budget meeting is on 23rd January 2014</i> <i>Full Council Budget Meeting is 18th February 2014</i> | |
| Feb | | 20 th February Overview and Scrutiny Work Programme Forward Plan Cabinet Question Time – Cllr Barbara Janke – Assistant Mayor for Health and Social Care | | | | 28 th February Revenue Budget Monitoring – 3 rd Quarter 2013/14 Capital Programme Monitoring – 3 rd Quarter 2013/14 Changing Bristol Portfolio Update – 6 monthly update | |

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| | | Cllr Simon Cook – Assistant Mayor for Leisure, Tourism, Licensing and Community Safety | | | | | |
| March | West of England Joint Scrutiny Committee | <p>20th March Overview and Scrutiny Work Programme</p> <p>Forward Plan</p> <p>Cabinet Question Time – The Mayor</p> | <p>4th March</p> <p>BCH Quality Account – key themes</p> | <p>3rd March</p> <p>Joint meeting with the Youth Select Committee to review the Youth Links contract</p> | <p>13th March</p> <p>Democratising Cycling Inquiry update on recommendations/ & Cycling Strategy</p> <p>High St Inquiry update</p> <p>Air Quality Strategy Proposals</p> | <p>21st March</p> | <p>4th March</p> <p>Annual Report from Homes 4 Bristol and the Bristol Housing Partnership</p> <p>Annual Report from the Housing Management Board</p> |
| April | | | <p>15th April</p> <p>Modernising Mental Health Services – outcome of procurement process</p> | | | <p>11th April</p> <p>Outcome Performance Reports – 3rd Quarter 2013/14</p> | |

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| Items Not Yet agreed | | | <p>Patient flows and planning for winter pressures</p> <p>Community Health Services contract renewal</p> <p>Children's Health Services (including CAMHS) contract renewal</p> <p>HSC Revenue budget update</p> <p>Specialised Commissioning: Paediatric cardiology Children's Neurological Services Adult Congenital Heart Disease Prioritisation of national specialised service specifications Vascular services review</p> | <p>Remodelling Specialist Provision, including SEN Strategy & indicative Capital Investment requirements- July 2013</p> <p>Service Thresholds – October 2013 Cabinet Report</p> <p>Children's homes and short breaks for disabled children – Nov 2013</p> <p>Core IT Solution and Investment – autumn 2013, date tbc</p> | <p>Inquiry on Food Production and Land use. Proposed to be jointly held with Health Scrutiny and the Food Policy Council and should cover protection of allotment sites and agricultural land within the City boundary and green belt. Cllr Tess Green</p> | <p>Review of costing and funding options for the South Bristol Home Waste Recycling Centre</p> <p>Bristol East Pool</p> <p>2014/15 Budget Scrutiny Process</p> <p>Personalisation of adult social care funding – financial implications</p> <p>The impact of actual and predicted population growth on financial resources and service planning</p> <p>The importance of external funding for job and wealth creation</p> <p>Council Tax Reduction Scheme 14/15 – Final Options (Pre decision scrutiny)</p> | <p>Discretionary Licensing – 12 month review of pilot schemes</p> <p>Sports & Leisure Facilities for Youth and Older People</p> <p>Neighbourhood Partnerships</p> <p>Community Cohesion Strategy</p> |

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| | | | <p>Cystic fibrosis services review</p> <p>Mental Health provision (medium and high level and secure services)</p> <p>Sexual Health</p> <p>Quality Accounts</p> <p>Rehabilitation Review – possibility of collaborative meeting with North Som and South Glos</p> <p>Patient Transport</p> | | | | |